

## MINUTES

### **MEETING DATE: March 21, 2018**

The CBOC met at 5:00 p.m., March 21, 2018, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Donald Caldwell  
Randy Dane  
Edward Garcia  
Pete Knodel  
Donald Lamont

Jim Martin  
Terry McCollough  
Gerald Roznovsky  
Vinay Singhanian  
Kirk Willson

The following members were absent:

David Fritz  
Louis Guidry  
Drew Lindsey  
Carolyn Kirk  
Jody McCollough

Christina Morales  
John O'Connor  
David Stephenson  
June Strambler  
Trey Sullivan

The following staff and Board of Trustee members were present:

Jerry Adkins  
Monty Burger  
Alec Journeay  
Rebecca Kelley  
Kelly Lackey

Danny Massey  
David Mendoza  
John Murtell  
Stephen West

The following staff and Board of Trustee members were absent:

Rachel Arthur  
Brian Cole  
Mason Howard  
Jessie Jennings

Traci, Phillips  
Ron Redden  
Clara Sale-Davis  
Jay Whitehead

The following individuals signed the register as visitors:

None

## AGENDA

### **Introduction and Welcome**

- Rebecca Kelley began by welcoming everyone

### **Review and Approval of Minutes of December 13, 2017**

- Rebecca Kelley presented minutes from December 13, 2017

A motion was made by Jim Martin and seconded by Vinay Singhanian for approval of the minutes as presented

- The motion passed unanimously

### **Review of Project Status**

#### ***2012 Bond***

Rebecca Kelley presented the Bond Project summary sheet updated through February 28, 2018 and indicated that as of February 28, 2018, \$35,468,852 or 88.01% of the bond funds have been obligated for

purchase, which is up from \$35,209,475 or 87.37% as of November 30, 2017. The following were noted contributors to the increase:

#### Technology:

- E-Port replicators needed for new laptop deployment & PS:130W Dell PA-4E Adapters.
- Wired Network Infrastructure Upgrade: cisco connectors to increase network
- Software Purchases/Updates: Security Plus Licenses & VersaTrans (bus route software)
  - Board just approved the RFP for the purchase refresh cycle of student Chromebooks for our Empower Ed Program
  - Security Camera assessment to add additional security cameras in area of need to increase coverage

#### Renovations:

- New Doors at Bwood Vocational Bldg
- Misc Painting Projects District Wide
- Future projects for this are were communicated as follows:
  - Cooling tower at Clute Intermediate (Summer 2018)
  - Flooring replacements (pictures presented)
    - Carpet replacement for Bwood counselor suite and attendance offices
    - VCT replacement in kitchen laundry room at Bwood
    - 3 upstairs expansion joint repairs at Clute Intermediate
    - Athletic flooring replacement in turf room at Bport

#### Safety Security:

- Bogan Intercom Panel Replacement at Clute Intermediate
- Misc Security Camera Replacements District Wide

#### Equipment:

- Have ordered 2 expeditions, 1 explorer and 2 Malibu's

#### Extra-Curricular:

- Continuing to purchase additional and replacement instruments for band and orchestra programs

### **2014 Bond**

Alec Journey presented a construction update for the 2014 bond projects. He indicated that as of February 28, 2018, \$72,604,645 of the bond funds have been obligated for purchase, which is up from \$71,255,494 or 40.72% as of November 30, 2017.

- Completed Projects are:
  - New Lanier Gymnasium
  - Polk & Griffith Classroom additions and Gymnasium
  - Package A projects from Summer 2016
  - Package B & CTE projects from Summer 2017
  - New Beutel Elementary
- Projects still in construction phase are:
  - Freeport Elementary- (pictures presented)
  - Ogg Elementary (pictures presented)
- Projects in the Bid Phase:
  - Kitchen upgrades at Polk and Griffith Elementary Schools
  - Press box improvements at Lake Jackson and Clute Intermediate Schools
  - Press box improvements at Slade Field
- Summer 2018 Package C Projects in Design Development Phase are:
  - Media Center upgrades at Bwood, Bport, LJI, CIS, FIS, SFA, Velasco, Polk, Griffith, Rasco and Lanier
  - Exterior door replacements at Brazoswood High School

Rebecca Kelley presented other 2014 items for the period of December 2017 through February 2018 as follows:

- 2 John Deere Gators for Athletic Department (picture presented)
- Scoreboard table for Bwood performance gym (picture presented)
- Uniform replacement for Bport Drill Team
- One Act Play Sets for LJI and Bwood Theater Programs
- Sound reduction improvements at natatoriums

#### **Reallocation of Project Funds – 2012 Bond**

- Rebecca Kelley presented that the maintenance department requested the following reallocation for flooring projects.
  - Reallocate \$77,600 from contingency account to cover summer 2018 summer flooring projects
  - Motion made by Jim Martin to approve the requested reallocations and a second by Vinay Singhania; passed unanimously.

#### **Reallocation of Project Funds – 2014 Bond**

- None

#### **Annual Review of Committee Charter**

Rebecca Kelley presented the current annual charter for review. The following suggestions were made:

- Add language about attendance and members with absences greater than 50% may be asked to resigned or considered for removal
- Add language about use of email votes to approve actions in the interim between meetings
- Change the organization shall be comprised of 15 members to shall be comprised of at least 15 members
- Remove the language about staggered terms ending in May of each year

#### **Question/Discussion/Suggestions of Items**

- Terry McCollough inquired as a follow up to the awning at the new Buetel Elementary that does not provide sufficient coverage to drop off pick up lane:
  - Alec Journey communicated that the awning would be extended as a Summer 2018 project.

#### **SCHEDULING AND UPCOMING MEETINGS**

Next scheduled meeting is June 20, 2018 from 5-6 pm at the Administration Building room D-7.

There being no further business, the meeting adjourned at 5:37 p.m.

---

---